

Haddonhall Residents Tenant Management Organisation

Minutes of the Board Meeting

Date: 13/9/2011

Present	George, Maureen, Patrick, Shirley, Sue, Ebenezer, Flo, Leoni	
Apologies	Chris, Martin, Poddy, Tim, Claire	
<b>Agenda item</b>	<b>Decision</b>	<b>Action by</b>
1. Minutes	Minutes of last meeting agreed.	
2. Matters Arising		
2.1	Meeting with lease holders cancelled due to delays in sourcing suitable meeting. Martin to re-arrange (George to supply contact details to Martin)	George/Martin
<b>3. Estate Managers Report</b>		
3.1	Mike Snowsell wife received £200 gift card in recognition of the work he has done for the estate.	
3.2	Walkie-Talkies arriving Sept 16 <sup>th</sup> 4 in all.	
3.3	Martin spoke to George regarding amount of work in office, George suggested a volunteer to act as receptionist, general filing Martin drawing up a job description.	Martin
3.4	There was concern expressed by the board in the rise of rent arrears.	
3.4.1	Where there was a long history of rent arrears an there was an agreement in place to reduce the rent arrears that were being kept to there was little incentive to pass these back to Southwark as the TMO would lose money in doing so.	
3.4.2	Where agreements were broken the account should be returned to Southwark.	
3.4.3	The board was unanimous in its decision that where new arrears meet the hand back procedure this should be followed both to limit the TMOs exposure to further financial loss and to help protect the tenants.	
<b>4. Continuation Ballot/AGM</b>		
4.1	Continuation Ballot has gone out, 100 replies so far received, 212 went out should be over 70% replies.	

Haddonhall Residents Tenant Management Organisation

	<p>4.1.1 George, Martin, Maureen, Shirley, Flo going door knocking Sept 17th to remind tenants to return ballot papers as ballot closes Mon Sept 19th 12am.</p> <p>4.2 AGM 28/11/2011 Wednesday at Round House booked</p> <p>4.2.1 Sue and Flo to welcome residents</p> <p>4.2.2 Shirley to do refreshments</p> <p>4.2.3 Maureen to ensure relevant documents are available: management agreement, rules, registration list. Audited accounts to be forwarded to council and FSA asap after the AGM.</p>	<p>George, Martin, Shirley, Flo</p> <p>Sue and Flo</p> <p>Shirley</p> <p>Maureen</p>
<p><b>5. Resident Fun Day</b></p>	<p>5.1 Fun day booked for 24/9/11 from 1-4pm</p> <p>5.2 Invites sent out to Jam Factory and Meakin Estate, as this was to celebrate the works done in Rothsay Street.</p> <p>5.3 stalls booked Tin-Can Alley, Cactus Lasso, Splat the Rat, Cork Shoot also Candy Floss and popcorn stalls stocks and British Legion stalls.</p> <p>5.4 Flo and Sue asked if they could have a stall to sell their things. George said this was fine as more the merrier.</p> <p>5.5 George said what he did not want was what happened last year when residents were invited to donate items and we were left with a lot of bric a brac to deal with.</p> <p>Proceeds going to help young people.</p>	<p>Flo and Sue.</p> <p>TBA</p>
<p><b>6. Training &amp; development</b></p>	<p>6.1 In house training Oct 11th information for new board members.</p> <p>6.1.1 1st part Responsibilities of board members</p> <p>6.1.2 2nd part Board skills</p>	<p>George Martin</p>
<p><b>Any other business</b></p>	<p>Fencing round memorial garden being vandalised by children. Replacement with</p>	<p>Martin</p>

Haddonhall Residents Tenant Management Organisation

	fencing similar to community garden to be considered	
<b>Next Meeting</b>	Next meeting 11 <sup>th</sup> Oct	
Signed as accurate record by Chair		
		Date

Note Meeting starts at 6.30pm.