

Minutes of Haddonhall Residents TMO meeting Thursday 12 February 2004

Present: Ida Forster (minutes), Mike Sedgwick (Chair), George Varughese. Sue Jennings, Sue Hilleard, Bill Grant, Rene Macklin, Ted Macklin, Ruth Newman, Brenda Murphy, Sue Plain

1. **Apologies**

Wendy Sedgwick, Pattie Whitmore, Charlie Whitmore, Flo French

2. **Matters arising from last meeting**

We are now registered with the FSA.

Ida to send Ben Beck at LBS and George Varughese a copy of the documentation relating to this.

Mike has sent a letter to the Jam Factory developers listing outstanding concerns.

The trip hazard on Rothsay Street has been repaired, apparently by BT.

3. **Accounts update**

All with the auditors up to and including financial year 2001-2002. 2002-2003 almost completed.

George reported that Michelle Gregory, Chair of a TMO in Shoreditch, has offered to provide us with financial support in return for some sharing of information about liaising with developers. This could include putting our accounts on computer. **George will put us in touch with each other.**

The group agreed that we would aim to computerise our accounts from April 2004. Sue Hilleard agreed to talk to Maggie about her role in this.

4. **Work programme**

George presented a draft work programme. **The group agreed the draft with one amendment: AGM for 2005 to be moved from July to September.**

5. **Newsletter and other communication issues**

Mike presented the newsletter which Wendy had drafted. We agreed the content. **Mike or Wendy to let George have final version week commencing 16 Feb.**

George suggested a logo competition. The group agreed that **Wendy could try to find someone to do something for free instead.**

5. **AGM preparations**

We need to recruit members in advance of the AGM. George presented a membership form which he has drafted. **George to produce a simplified version of the TMO rules** to give to residents before they sign up. Members of the steering group to distribute forms to residents. *Post meeting note – suggest we wait until newsletter is distributed and version of rules ready and distribute together.*

Ida to talk to Maggie about her administering the membership.

We agreed that the AGM should be held at the Roundhouse from 7pm on April 22 and that light refreshments should be available. Ted Macklin to book the venue. We agreed to discuss nominations for the committee and the posts of Chair, Secretary and Treasurer from amongst the steering group at our next meeting.

7. Committee training

George presented the results of his training analysis of the group which will help us to identify skills gaps.

8. Jam Factory issues

Mike agreed to write to Kurt, Helen and Robin to ask that the developers take responsibility for informing all affected residents in advance of any road closures.

9. Jam Factory planning application

Ida presented the plans for Block E. **We agreed that Mike could draft a response as Acting Chair of the TMO.**

10. Dates for future meetings:

We agreed the following dates up to the AGM:

26 Feb

11 Mar

25 Mar

6 Apr

All meetings to be held at 6.45pm and to last no longer than 1 hr.

11. Any other business

Ida explained that she was investigating the possibility of submitting a funding application to Elephant links for a range of activities to encourage residents on the estate to get involved in the management of the estate, eg newsletter production, an event, the AGM. We will have to ask another organisation to 'host' this project because we will not be fully constituted until after the AGM. Sue Plain gave Ida some contacts who may be able to help. **The group agreed that Ida could progress this application.**