

Haddonhall Residents Tenant Management Organisation

Minutes of the Board Meeting

15 June 2005

Present	Wendy (Chair). Ida (Minutes), Brenda, Rene, Flo, Ruth, Sue J, Sue H, Michael Preston (LBS)	
Apologies	Mike	
<b>Agenda item</b>	<b>Decision</b>	<b>Action by</b>
1. Apologies	Mike	
2. Minutes of last Board meeting	Agreed	
3. Matters arising	Mike and Sue had been unable to attend the Tenants Liaison meeting on 8 June. Michael P will send paperwork on the Tenants Fund to Mike. Linden will then work on a bid with Flo.	Linden and Flo
4. Estate Manager's Report	Sue J will work with Linden on a policy for allocations interviews. We agreed to request that LBS build tree maintenance into our annual allowance. Housing Benefit delays – Michael P agreed to track down the person to contact for Linden. We agreed that all residents should be notified of the next AGM with an invitation to become members, and also to check that the Estate Office requests that new tenants become shareholders. We agreed that the Estate Renewal Group would look at options for renovation of the play areas before the next Board meeting.	Sue J  Michael P  Linden  Estate Renewal Group
5. Finance sub-committee	There will be a reduction in our quarterly invoices to LBS of £41,850 to reflect the handing back of the heating contract to LBS. The bank balances are looking good. The 3% increase in salaries was implemented and backdated to April 2005.	
6. Working Groups	Estate Renewal Group The survey has been completed by Richard Ellis and the Group needs to review it and discuss with LBS. Aim to have a meeting with Borough and Bankside office before next Board meeting. Michael P will ask the person at LBS what the process is for major works.	Michael P
7. Committee Member recruitment	Linden has recruited a new Board member who will come to the next Board meeting. VE party – Ida had floated this idea several months ago and will now find out if the funding is still available. We could use an event like this to recruit. We agreed that we could get other residents	Ida

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	involved by asking them to help with small jobs rather than becoming full members straight away.	
8. AGM	We agreed a date of Wed 28 Sep for the AGM We will agree the AGM agenda at our next Board meeting. Ida will bring along the minutes of the last AGM.	Ida
9. Training	There is a range of 'In the Driving Seat' training on offer again. Michael P circulated the details. We agreed that we would look at some customised training for the whole Board after the AGM.	
10. External meetings	Next TMO Liaison meeting at Fair Community Housing 7 Sep . Sue J, Flo, Rene and Ruth to attend.	
Any other business	The signage on the estate should be completed before the AGM. The Local Government Ombudsman is investigating LBS planning department regarding the Jam Factory.	
Date of next meetings	13 July 17 August 14 September	
Signed as accurate record by Chair		Date