

Haddonhall Residents Tenant Management Organisation

Minutes of the Board Meeting

Date: 06/12/06

Present	Ray (Chair) George, Sue, Ida, Rene, Michael, Wendy Michael P.	
Apologies	Tim McNally, Flo, Mr. Adams	
<b>Agenda item</b>	<b>Decision</b>	<b>Action by</b>
1. Previous Minutes	Agreed	
2. Matters Arising	<ul style="list-style-type: none"> <li>Risk Assessment: To be done by Claudius</li> <li>Claudius drafted fire risk assessment George to proofread</li> </ul>	<p>Claudius</p> <p>George</p>
3. Employee Bonus	£100 agreed for all staff	Sue
4. March Event	<ul style="list-style-type: none"> <li>Date set for 25<sup>th</sup> March</li> <li>Ray to arrange date for meeting to arrange event</li> </ul>	Ray
5. Void Decs	<p>Where decoration allowance are to be issued the following was agreed:</p> <ul style="list-style-type: none"> <li>Use of multi-store vouchers</li> <li>Prices as per information supplied</li> <li>Rooms to be decorated to be decided by E.M. + 1 board member on inspection</li> </ul> <p>Mike Snowell to be asked to supply a rates list for common repairs.</p>	Claudius
6. Parking	<p>Audit done:</p> <p>71 bays</p> <p>13 not rented out</p> <p>There are still a number of bays which are rented out to none residents</p>	
7. Major Works	<p>No Update</p> <p>Ray reported on his walk with Annie Shepherd:</p> <ul style="list-style-type: none"> <li>Courtney instructed to fix collapsed</li> <li>Jam Factory – permission for block E to be refused; instructed to remove fencing</li> </ul> <p>Claudius not heard from Cheryl, to push for project date.</p> <p>Wendy to ring Tim McNally</p>	<p>Claudius</p> <p>Wendy</p>
Any other business	<p>Letter arrived from Annie Shepherd regarding changes in housing services.</p> <p>Ray/George to respond</p>	Ray/George
Date of next meeting	<b>10<sup>th</sup> January 6pm</b>	
Signed as accurate		Date

Haddonhall Residents Tenant Management Organisation

record by Chair		