

Haddonhall Residents Tenant Management Organisation

Minutes of the Board Meeting

Date 11th April 2007

Present	Ray (Chair), George, Rene, Flo, Rachida, Mr. Pawson, Cllr Mackie, koku	
Apologies	Ida, Mike, Wendy, Sue, Tim, Lorraine	
Agenda item	Decision	Action by
1. Matters Arising	<ul style="list-style-type: none"> • Staff training, Claudius is waiting to contact the right person • Voids <ol style="list-style-type: none"> 1. The current two voids are currently delayed by work to be done by T. Brown 2. Confirmation to sought on period for void allowances and whether T. Brown are taking the void period over the allotted time 3. Claudius to discuss with John Sutherland issues concerning T. Brown, including failure on their part to ensure residents have heating and hot water. • Fencing: Claudius and George to speak to the new contractor about concerns the committee has and to ask for a guarantee on the work provided. • Dogs: Claudius and Flo to review where signage should go. • Claudius to contact Dog wardens to arrange another visit to the estate (early morning and late evening) 	<p>Claudius</p> <p>Claudius</p> <p>Claudius</p> <p>Claudius / George.</p> <p>Claudius / Flo</p> <p>Claudius</p>
2. Estate Managers Report	<ul style="list-style-type: none"> • Salary – Cllr Mackie to email details of % increase for council staff – wage increase to be backdated to April. • Wireless network – Claudius to get another quote as it was felt the current one was expensive. • Weeding – Claudius and Rene to walk around with the manager from Leathermarket to confirm satisfaction of work done. • Claudius to look at the option of short term leasing for Billy Goat as 	<p>Cllr Mackie</p> <p>Claudius</p> <p>Claudius / Rene</p> <p>Claudius</p>

Haddonhall Residents Tenant Management Organisation

	<p>and when required.</p> <ul style="list-style-type: none"> • Lawn mower – committee agreed to purchase a Hayter 3 in 1 for £600. • TMO Allowances – Ray, Sue and Claudius to discuss with John Carthy and Andrew Murray. • Kitchen ceiling repair – Claudius to confirm if this has asbestos in it. • Creation of had surface area for Paladin bins – Claudius to get at least one more quote • Ramp – It was agreed we would go ahead with a new ramp for wheel chair access 	<p>Claudius</p> <p>Claudius / Sue / Ray</p> <p>Claudius Claudius</p> <p>Claudius</p>
3. Standing Orders	Deferred to next meeting	
4. Policy Template	As no issues raised and previously agreed George to go ahead with implementation	George
5. Staff	<p>Lisa – Recommendation for a yearly contract. Ray to speak to absent members before confirming.</p> <p>Wages – Cllr Mackie to email council %</p> <p>Claudius – Ray to speak to absent members before confirming position.</p>	<p>Ray</p> <p>Cllr Mackie Ray</p>
6. Sub Committees	Chair encouraged all sub committees to meet to discuss terms of reference etc.	
7. Parking	Mike to send proposed referendum to committee members in next week or two.	Mike
Any other business	<p>Secretary received information for additional funding opportunity £500 - £10,000. Copy of letter to be distributed with minutes. Members to consider any projects they may want the Board to bid for.</p> <p>Training Officers Duties was presented as a framework to discuss next month. To be distributed with minutes.</p>	<p>George</p> <p>George</p>
Date of next meeting	2 nd May 2007	
Signed as accurate record by Chair		Date